

# Canterbury Public Library Board Meeting

Date: Monday, April 26, 2010

Place: Canterbury Public Library

**Members Present:** D. Loser, A. Picard, N. Belden, G. Younger, C. Kent, J. Sheridan, M. Sheehan and C. Sear, Chair.

Absent with regrets: D. McKinley and J. Norell.

No members of the public were present.

Chairperson Sear called the meeting to order at 7:01 PM.

## **Approval of the Minutes of the Previous Meeting:**

No meeting was held in March. In reviewing the minutes of the February meeting, the following errors were noted. In the attendance Carol Kent was incorrectly referred to as C. Clark and the last paragraph on page 3 a paragraph from 2006 minutes was inadvertently attached and should be deleted. With those changes, D. Loser moved that the minutes be approved as submitted; A. Picard seconded the motion. Motion passed.

## **Director's Report:**

The Director introduced Kara Berglund the newly hired Library Aide to the Board. Kara is a welcome addition; she began employment on 2/27.

CPL will also have a SCSU MLS intern, Timothy Guay, who will begin working at the library in August. Timothy is interest in being a Young Adult Librarian and the Director is looking forward to his working with our young adult program.

The Director and staff proposed setting aside a Friday for a clean up day. After discussion, N. Belden moved that the Director be authorized to pay staff out of unexpended state grant funds to come in on a Friday to do needed general house cleaning and organization of the library and that board volunteers be utilized for the more mundane cleaning activity. Motion seconded by A. Picard; motion passed.

The Director attended the CT Library Association Conference, "Our Common Ground", on 4/19-20.

The Director and Board Chair met with the League of Women Voters recently. In celebration of their 90<sup>th</sup> birthday, they are developing a presentation on the history of the women's suffrage movement in CT and have agreed to do a presentation in Canterbury. This presentation will be part of our Kildea grant efforts. Presentation date is to be determined.

## **Treasurer's Report:**

N. Belden presented the Treasurer's report as of 3/31/10. Spending should be at 75% of budget and most items fall at or just below 75%. A State Aide grant of \$1,432 and a Connecticut grant of \$1,983 have been received. There are previous grants from the same sources totaling \$2,837 that needs to be spent by 11/2010. There are some critical computer needs – the first being the computer for the circulation desk, followed by the out-of-service public computer. An easel and microphone system for town meetings have been purchased with the Kildea funds leaving \$3, 796.39 in the account.

J. Sheridan moved and D. Loser seconded to accept the Treasurer's report as presented. Motion passed.

**Committee Reports:**

**Policies and By-Laws:** The Committee agreed to meet on **Monday, May 10, at 3 PM.**

**Budget Committee:** The Board received the revised budget with the base wage increase awarded to staff through negotiation with the Town.

**Long Range Planning Committee:** It was agreed that the chair would provide the Board with an update on the progress with the goals and objectives for this fiscal year. With many of the goals and objectives tied to building expansion, the board may also want to reconvene the LRPC to rethink some of its priorities.

**Technology Committee:** G. Younger was given the name of a potential volunteer for the committee. There was general agreement that the Technology Plan is in need of review.

**Personnel Committee:** No report.

**Expansion Committee:** There is no movement at the state level to float bonds for library construction. The First Selectman has shared our construction application with a professional grantsperson to seek other possible grant sources.

**News from the Friends:** The recent Book and Bake Sale brought in over \$1,500. The Canterbury Stitchers also netted \$220 from their recent Yarn Sale. They are currently running a drawing on an afghan displayed in the Library.

**Correspondence and Communication:** None

**Suggestion Box:** Contained grammatical note to the Director.

**New Business:** None

**President's Report:** None

**Adjournment:**

At 8:26 N. Belden moved and J. Sheridan seconded that the meeting be adjourned. Motion passed.