

- Approved as submitted
- Approved with changes marked in text

Canterbury Public Library Board Meeting

Date: Monday, February 23, 2009 Time: 7:00 P.M.

Place: Canterbury Public Library

President David McKinley called the meeting to order at 7:04 p.m. in the library.
Present were: M. Sheehan, D. Loser, G. Younger, J. Norell, J. Sheridan and C. Sear.
C. Kent, D. Morrow, and N. Belden, were absent with regrets.

AGENDA ADDITIONS

None

PUBLIC PARTICIPATION

No members of the public were present.

MINUTES OF THE JANUARY 26, 2009 BOARD MEETING

A motion was made by G. Younger and seconded by J. Norell to accept the minutes for the January 26, 2009 meeting with a change in the Technology Committee report, page 3 to read –“nothing new to report. Chairman G. Younger needs *to get together with* Chris Pitts. “ The motion passed unanimously.

DIRECTOR’S REPORT

M. sheehan reported that the downloadable movies were now available and to see CPL website for details

M. Sheehan reported that she had received an offer from Verso for a free improved patron interface search if we agreed to extend out contract with them for 4 years at guaranteed same rate as the current contract. After much discussion of the pros and cons C Sear made a motion to enter into a 4-year service agreement with Verso which guarantees the same yearly rate as we are currently paying for the 4-year duration of the agreement. The motion was seconded by G. Younger and carried unanimously.

Computers:

We have signed up with Dell computers to get lists of refurbished computers, monitors, and laptops.

Staff:

The Friends book sale will take place on Saturday, March 7th, set-up will be on Friday, March 6th. We are looking for donations of baked goods for the bake sale to be held on the same day. CPLB members are asked to volunteer and sign up is at front desk. Sale is from 8 a.m.-1 p.m.

We purchased a Wii with funds from our Young Adult materials budget. Kathleen Hart and I will demonstrate the bowling program to the seniors at their monthly luncheon in March.

Grants:

Together with the CT Audubon Society Center at Pomfret, The first Citizen Science Volunteer Monitoring program will kick-off with the introduction to Vernal Pools on April 1st.

We have received \$1461 from the State Aid Grant.

Budget:

During the month of January, we had, on average, 21 people come in between the hours of 1:00 – 3:00, (316 people/15 days= 21people/day). Our total attendance for the month: 1775 people/ 19 days= 93 people per day. Attendance has increased.

We added downloadable movies to our website. The Friends of the library has picked up the \$1000 cost. They also picked up the cost for the new Compton's Encyclopedia set we recently purchased.

Holiday Closings:

May 23rd Closed

September 5th Closed

October 12 Columbus Day

November 25th Closing at 4:00 p.m.

November 28th Closed Saturday

December 25th Closed

May 25th Memorial Day

September 7th Labor Day

November 11th Veteran's Day

November 26th Thanksgiving Day

December 24th Closing at 12:00 p.m.

December 26th Closed

TREASURER'S REPORT

Treasurer N. Belden was absent and Director Marion Sheehan reported that the Special Savings account was finally balanced.

COMMITTEE REPORTS

Policies and Bylaws- Chair C. Sear reported that the committee met on February 12, 2009 and are almost done with the revisions and hope to present the revised and updated policies to the board in April.

Budget Committee- D. McKinley reported he had sent our budget in to the first selectman.

Long Range Planning Committee- no news

Technology Committee- nothing new to report. Chairman G. Younger needs to get together with Chris Pitts.

Personnel Committee- finished board's revisions and forwarded Director's review to her for her comments. She is reviewing the review and will return to the Personnel Committee before the next meeting.

Building Committee- D. McKinley reported that he had not had any further discussions with Avery Tillinghast. It still isn't known if/when funds will be bonded by the State given the current economic uncertainties. The funds have not been bonded.

CORRESPONDENCE AND COMMUNICATION – Chairman D. McKinley read a note from absent board member D. Morrow about an enclosed article which had appeared in CT magazine about the changing role of libraries as community centers and the corresponding rise in teen and young adult use of libraries in the state. The note also expressed Morrow's concern over his motion accepting last month's treasurer's report as the report given was not complete (special savings account was not yet rectified and this was not in balances). Secretary C. Sear pointed out that the minutes from that meeting did contain a caveat in Morrow's motion that the minutes were accepted with a notation the special savings information was not included in the Treasurer's report.

D. McKinley reported he had received a letter from Town Treasurer, Cheryl Miller informing the board she had renewed our CD account with the Savings institute for a rate of 3.5 %.

D. McKinley reported he received notice of a CIP Committee meeting for this Tuesday and that he would attend.

OLD BUSINESS- The suggestion box was empty.

NEW BUSINESS - The board discussed the BOF directive for a town-wide zero increase budget and reviewed suggestions made by M. Sheehan. It was decided that further discussion would be continued once the employee wages for the upcoming year were negotiated.

A motion to adjourn was made by D. Loser and seconded by J. Norell at 8:00 p.m. The motion passed unanimously.

Respectfully Submitted,
A. Constance Sear, Secretary

Next regular meeting will be on March 23, 7:00 P.M. in the Canterbury Public Library.

Please note these minutes will be presented to the Board for adoption at its next regularly scheduled meeting and any changes or additions will be noted in the minutes of that meeting.